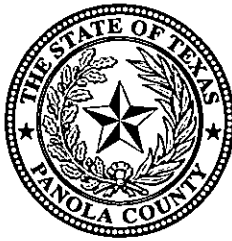


LORETTA MASON  
*Deputy Election Administrator*  
*Deputy Election Registrar*



PANOLA COUNTY COURTHOUSE  
110 S. SYCAMORE ST., ROOM 100  
CARTHAGE, TX 75633  
TELEPHONE (903) 693-0370  
FAX (903) 693-7283

## CHEYENNE LAMPLEY

*Election Administrator*

*Voter Registrar*

May 19, 2020

Panola County Commissioners' Court

RE: Early Voting/Election Day

I am writing in regards to the temporary help for the 2020 Democratic Run Off Election. I am requesting that you allow me to hire a temporary worker. We currently do have enough money in our budget to cover this cost. We will need the temporary help for a total of approximately 122 hours for this election. I am requesting that Vanessa Massey-Caudle, whom has been our temporary worker, be hired for this position at the rate of \$10.00 per hour. Start date will be June 29, 2020 through July 15, 2020.

Thank you for your consideration in this matter.

Sincerely,

A handwritten signature in cursive script that reads "Cheyenne Lampley".

Cheyenne Lampley

## PERSONNEL CHANGE REQUEST

Name: JOSHUA BORN

Department: ROAD AND BRIDGE PCT 2

Position: DRIVER

New Position

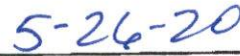
(If applicable) \_\_\_\_\_

Current wage or salary	\$14.60
New wage or salary	\$15.04
Effective date of change	JUNE 8, 2020



Elected Official/Department Head

Signature



Date Signed

# County Of Panola

**HOLLY GIBBS**

TAX ASSESSOR - COLLECTOR

PANOLA COUNTY COURTHOUSE

110 S. SYCAMORE, ROOM 211

CARTHAGE, TEXAS 75633

\_\_\_\_\_  
(903) 693-0340

May 14, 2020

Panola County Commissioners Court  
Panola County Courthouse

Gentlemen:

Please record the retirement of Gloria Coco, as Chief Deputy in the Panola County Auto Registration Department, effective May 29th, 2020. Thank you for your continued support and cooperation.

Sincerely,

A handwritten signature in blue ink, appearing to read "Holly Gibbs", written over a horizontal line.

Holly Gibbs  
Tax Assessor- Collector

cc: Joni Reed, County Treasurer  
Jennifer Stacy, County Auditor

# PANOLA COUNTY SHERIFF'S OFFICE

Office: 903.693.0333  
Fax: 903.693.9366



314 W. Wellington  
Carthage, Texas 75633

**Sheriff Kevin Lake**

May 18, 2020

The Honorable LeeAnn Jones  
Panola County Judge  
110 S. Sycamore  
Carthage, Texas 75633

Dear Judge Jones,

Please add the following item(s) to the next scheduled meeting of the Panola County Commissioner's Court:

Please record the employment of Scott Jones as a Patrol Deputy for the Panola County Sheriff's at a pay rate of \$21.92 per hour effective May 23, 2020.

Please record the employment of Jason Gradberg as a Patrol Deputy for the Panola County Sheriff's Office at a pay rate of \$21.92 per hour effective May 23, 2020.

Sincerely,

*K Lake*

Kevin Lake  
Sheriff

KL/lw

CC: Jennifer Stacy  
Joni Reed

**Honesty, Integrity, Service**



WILLIAM G. MORRIS  
VETERANS SERVICE OFFICER  
COURTHOUSE ROOM 108 -Telephone (903) 693-0360  
CARTHAGE, TX 75633



Patsy A. Malone  
806 W. Sabine, Apt. 7  
Carthage, Texas 75633  
Phone: 903-694-9763  
Email: patsy.e.malone@gmail.com

May 20, 2020

Patsy A. Malone  
Veterans Service Office Secretary  
County of Panola  
110 S. Sycamore  
Carthage, Texas 75633

To the Honorable Panola County Judge LeeAnn Jones and Panola County Commissioners:

I, Patsy A. Malone, will be retiring from my position as secretary for the Veterans Service Office effective May 31, 2020.

After twenty-one years and one hundred thirty-four days of being employed by Panola County, I can truthfully say that this has been a very enjoyable, fulfilling commitment. It has been an honor and pleasure to serve the veterans and their families. I have assisted three Service Officers, all of which I have respected for their dedication to the job. As an extra bonus, having a close proximity to other county offices and employees has allowed me to make many genuine friends whom I appreciate and cherish. I love Panola County! I thank God for the blessing of being privileged to have had this experience.

Even though I am looking forward to retirement, please know that I am willing to offer any assistance, if needed, in the coming months.

Sincerely,

A handwritten signature in cursive script that reads "Patsy A. Malone".

Patsy A. Malone

May 19, 2020

FROM: Melanie Earle, Road and Bridge Warehouse Coordinator

TO: Joni Reed, County Treasurer

SUBJECT: EFFECTIVE DATE OF EMPLOYMENT:

Please be advised of the effective date of employment for Roy Avery, Temporary Operator, for Panola County Road & Bridge Department, Pct. 3, effective June 8, 2020 at the rate of \$18.82 per hour.

Melanie Earle

*Melanie Earle*

Road and Bridge

Warehouse Coordinator

# PANOLA COUNTY SHERIFF'S OFFICE

Office: 903.693.0333  
Fax: 903.693.9366



314 W. Wellington  
Carthage, Texas 75633

## Sheriff Kevin Lake

May 26, 2020

The Honorable LeeAnn Jones  
Panola County Judge  
110 S. Sycamore  
Carthage, Texas 75633

Dear Judge Jones,

Please add the following item(s) to the next scheduled meeting of the Panola County Commissioner's Court:

Please record the employment of Christian Fyffe as a Detention Officer for the Panola County Sheriff's Office at a pay rate of \$15.39 per hour effective May 30, 2020.

Sincerely,

A handwritten signature in black ink that reads "K. Lake" followed by a stylized flourish.

Kevin Lake  
Sheriff

KL/lw

CC: Jennifer Stacy  
Joni Reed

**Honesty, Integrity, Service**

# PANOLA COUNTY SHERIFF'S OFFICE

Office: 903.693.0333  
Fax: 903.693.9366



314 W. Wellington  
Carthage, Texas 75633

**Sheriff Kevin Lake**

May 21, 2020

The Honorable LeeAnn Jones  
Panola County Judge  
110 S. Sycamore  
Carthage, Texas 75633

Dear Judge Jones,

Please add the following item(s) to the next scheduled meeting of the Panola County Commissioner's Court:

Please record the employment of Christian Fyffe as a Detention Officer for the Panola County Sheriff's Office at a pay rate of \$15.39 per hour effective June 1, 2020.

Sincerely,

*K. Lake*

Kevin Lake  
Sheriff

KL/lw

CC: Jennifer Stacy  
Joni Reed

**Honesty, Integrity, Service**



**NOTICE OF PROPOSED INSTALLATION  
PIPELINE AND/OR UTILITY LINES**

TO: THE PANOLA COUNTY COMMISSIONER'S COURT

c/o

PANOLA COUNTY ROAD & BRIDGE DEPARTMENT, CARTHAGE, TEXAS

Formal notice is hereby given that:

R. Lacy Services, Ltd.  
\_\_\_\_\_ proposes to place a  
(COMPANY NAME)

10 inch  
\_\_\_\_\_ line within the Right-of-Way  
(PIPE SIZE)

of County Road: 3063  
\_\_\_\_\_ as follows:  
(NUMBER OF ROAD)

The proposed pipeline will cross under the indicated roads on the attached sheet.  
Installation shall be made by boring a total length of NA line in Panola County.  
Line will not be bored as it will cross the county road via culvert

The location and description of the proposed line and appurtenances is more fully shown by the copies of the drawings attached to this notice. The line will be constructed and maintained on the County Right-of-Way as directed by the County Commissioners in accordance with current Panola County Specifications.

Construction of this line will begin on or after the 1st day of  
June

FIRM: Select  
BY: Justin Davis  
TITLE: Operations Manager  
ADDRESS: 894 S. Shelby St.  
Carthage, Texas 75633  
PHONE: (903) 932-4490

# APPROVAL

May 26, 2020

TO: R. Lacy Services, Ltd.  
Attn: Justin Davis @ Select  
894 S. Shelby St.  
Carthage, Texas 75633

RE: **CR #3063**

The Panola County Commissioners' Court offers no objection to the location on the right-of-way of your proposed **10" line** within the right-of-way of County Road **#3063** as shown by accompanying drawings and notice except as noted below.

It is expressly understood that the County Commissioners' Court does not purpose hereby, to grant any right, claim, title or easement in or upon this county road. It is further understood that in the future should for any reason the county need to work, improve, relocate, widen, increase, add to, or in any manner change the structure of this right-of-way, any required relocation of said lines shall be at the sole expense of owner.

All work on the county right-of-way shall be performed in accordance with the county instructions. The installations shall not damage any part of the road and adequate provisions must be made to cause minimum inconvenience to traffic and adjacent owners. Special specifications for placing this line are as follows:

1. All lines are to be installed a minimum of 36 inches below the flow line of the adjacent drainage or barrow ditch.
2. All excavation within the right-of-way and not under surfacing shall be backfilled by tamping in 6 inch horizontal layers. All surplus material shall be removed from the right-of-way and the excavation finished flush with surrounding natural ground.
3. Lines crossing under surfaced roads and under surfacing cross roads within the right-of-way shall be placed by boring. Boring shall extend from crown line to crown line. Gravity from sewer lines under roadways shall be cast iron pipe.
4. All lines, where practicable, shall be located to cross roadbed at approximately right angles thereto. No lines are to be installed under or within 50 feet of either end of any bridge. No lines shall be placed in any culvert or within 10 feet of the closest point of same.

5. Parallel line will be installed as near the right-of-way lines as is possible and no parallel line will be installed in the roadbed or between the drainage ditch and the roadbed without special permission of the Panola County Commissioners' Court.
6. Operations along roadbeds shall be performed in such manner that all excavated material be kept off the pavement at all times, as well as all operating equipment and materials. No equipment or installation procedures will be used which will damage any road surface or structures. The cost of any repairs to road surface, roadbed, structures or other right-of-way features as a direct result of this installation will be borne by the owner of this line.
7. Barricades, warning signs, lights, and flag man(men) when necessary shall be provided by the contractor or owner. One-half (1/2) of the traveled portion of the road must be open at all times.

Approved:  \_\_\_\_\_  
COUNTY JUDGE

COMMISSIONERS:

Precinct #1 Ronnie LaGrone  
Precinct #2 David A. Cole  
Precinct #3 Craig M. Lawless  
Precinct #4 Dale LaGrone



**PANOLA COUNTY**  
**2019**  
**BUDGET AMENDMENT #28**

We hereby amend the Panola County Budget for the Fiscal Year 2019 as set forth above according to the procedures outlined under Local Government Code, Chapter 111, Subchapter A Sections 111.010 (c), (d). A copy of this Order is to be filed with the County Clerk and Attached to the Budget originally adopted for 2019.

Signed on this 26<sup>th</sup> day of May, 2020.

Lee Ann Jones  
County Judge

Ronnie La Grone  
Commissioner Precinct # 1

Craig M. Fisher  
Commissioner Precinct # 3

David A. Cole  
Commissioner Precinct # 2

John La Prade  
Commissioner Precinct # 4

Passed and approved by the Commissioners Court of Panola County on the 26<sup>th</sup> day of May, 2020 as the same appears on file in the office of the County Clerk of Panola County.

Shelley Dean  
County Clerk





# Budget Adjustment Register

## Adjustment Detail

Packet: GLPKT14945 - 2019 ADJ#28 AUDIT ADJ

Adjustment Number	Budget Code	Description	Adjustment Date
BA0001176	2019 COUNTY BUDGET JAN...	DELINQUENT PROPERTY TAX ADJ	12/31/2019
<b>Summary Description:</b> ADJ DUE TO LAWSUIT FROM DCP AND COMPRESSORS			

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
<a href="#">100-409-54080</a>	CONTINGENCY	DELINQUENT PROPERTY TAX ADJ	0.00	621,537.00	621,537.00
January:	51,794.75	April:	51,794.75	July:	51,794.75
February:	51,794.75	May:	51,794.75	August:	51,794.75
March:	51,794.75	June:	51,794.75	September:	51,794.75
				October:	51,794.75
				November:	51,794.75
				December:	51,794.75
<a href="#">200-621-54080</a>	CONTINGENCY	DELINQUENT PROPERTY TAX ADJ	28,006.00	45,311.00	73,317.00
January:	3,775.92	April:	3,775.92	July:	3,775.92
February:	3,775.92	May:	3,775.92	August:	3,775.92
March:	3,775.92	June:	3,775.92	September:	3,775.92
				October:	3,775.92
				November:	3,775.92
				December:	3,775.88
<a href="#">200-622-54080</a>	CONTINGENCY	DELINQUENT PROPERTY TAX ADJ	109,006.00	45,311.00	154,317.00
January:	3,775.92	April:	3,775.92	July:	3,775.92
February:	3,775.92	May:	3,775.92	August:	3,775.92
March:	3,775.92	June:	3,775.92	September:	3,775.92
				October:	3,775.92
				November:	3,775.92
				December:	3,775.88
<a href="#">200-623-54080</a>	CONTINGENCY	DELINQUENT PROPERTY TAX ADJ	0.00	45,311.00	45,311.00
January:	3,775.92	April:	3,775.92	July:	3,775.92
February:	3,775.92	May:	3,775.92	August:	3,775.92
March:	3,775.92	June:	3,775.92	September:	3,775.92
				October:	3,775.92
				November:	3,775.92
				December:	3,775.88
<a href="#">200-624-54080</a>	CONTINGENCY	DELINQUENT PROPERTY TAX ADJ	25.00	45,311.00	45,336.00
January:	3,775.92	April:	3,775.92	July:	3,775.92
February:	3,775.92	May:	3,775.92	August:	3,775.92
March:	3,775.92	June:	3,775.92	September:	3,775.92
				October:	3,775.92
				November:	3,775.92
				December:	3,775.88
<a href="#">300-629-54080</a>	CONTINGENCY	DELINQUENT PROPERTY TAX ADJ	122,263.00	23,597.00	145,860.00
January:	1,966.42	April:	1,966.42	July:	1,966.42
February:	1,966.42	May:	1,966.42	August:	1,966.42
March:	1,966.42	June:	1,966.42	September:	1,966.42
				October:	1,966.42
				November:	1,966.42
				December:	1,966.38

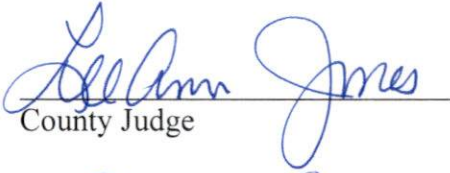
**Summary**

Budget	Budget Description	Account	Account Description	Before	Adjustment	After
2019	2019 COUNTY BUDGET JA	<a href="#">100-409-54080</a>	CONTINGENCY	0.00	621,537.00	621,537.00
		<a href="#">200-621-54080</a>	CONTINGENCY	28,006.00	45,311.00	73,317.00
		<a href="#">200-622-54080</a>	CONTINGENCY	109,006.00	45,311.00	154,317.00
		<a href="#">200-623-54080</a>	CONTINGENCY	0.00	45,311.00	45,311.00
		<a href="#">200-624-54080</a>	CONTINGENCY	25.00	45,311.00	45,336.00
		<a href="#">300-629-54080</a>	CONTINGENCY	122,263.00	23,597.00	145,860.00
			<b>2019 Total:</b>	<b>259,300.00</b>	<b>826,378.00</b>	<b>1,085,678.00</b>
			<b>Grand Total:</b>	<b>259,300.00</b>	<b>826,378.00</b>	<b>1,085,678.00</b>


**PANOLA COUNTY  
2020  
BUDGET AMENDMENT #11**

We hereby amend the Panola County Budget for the Fiscal Year 2020 as set forth above according to the procedures outlined under Local Government Code, Chapter 111, Subchapter A Sections 111.010 (c), (d). A copy of this Order is to be filed with the County Clerk and Attached to the Budget originally adopted for 2020.

Signed on this 26<sup>th</sup> day of May, 2020.

  
County Judge

  
Commissioner Precinct # 1

  
Commissioner Precinct # 3

  
Commissioner Precinct # 2

  
Commissioner Precinct # 4

Passed and approved by the Commissioners Court of Panola County on the 26<sup>th</sup> day of May, 2020 as the same appears on file in the office of the County Clerk of Panola County.

  
County Clerk



May 26, 2020





Panola County, Texas

# Budget Adjustment Register

## Adjustment Detail

Packet: GLPKT14956 - 2020 ADJ#11

Adjustment Number	Budget Code	Description				Adjustment Date
BA0001177	2020 COUNTY BUDGET JAN...	450- DISTRICT CLERK FURNITURE & EQUIPMENT				5/26/2020

**Summary Description:**

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
<a href="#">100-450-53100</a>	OFFICE SUPPLIES & REPAIRS	450- DISTRICT CLERK FURNITURE & EQUIPME	13,000.00	-350.00	12,650.00
May:	-350.00				
<a href="#">100-450-55270</a>	FURNITURE & EQUIPMENT	450- DISTRICT CLERK FURNITURE & EQUIPME	5,628.00	350.00	5,978.00
May:	350.00				

Adjustment Number	Budget Code	Description				Adjustment Date
BA0001178	2020 COUNTY BUDGET JAN...	623- REPLENISH BTP				5/26/2020

**Summary Description:**

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
<a href="#">200-623-51800</a>	BENEFITS TERMINATION PAY	623- REPLENISH BTP	4,107.00	4,350.00	8,457.00
May:	4,350.00				
<a href="#">200-623-54080</a>	CONTINGENCY	623- REPLENISH BTP	157,908.00	-4,350.00	153,558.00
May:	-4,350.00				

**Summary**

Budget	Budget Description	Account	Account Description	Before	Adjustment	After
2020	2020 COUNTY BUDGET JA	<a href="#">100-450-53100</a>	OFFICE SUPPLIES & REPAIRS	13,000.00	-350.00	12,650.00
		<a href="#">100-450-55270</a>	FURNITURE & EQUIPMENT	5,628.00	350.00	5,978.00
		<a href="#">200-623-51800</a>	BENEFITS TERMINATION PAY	4,107.00	4,350.00	8,457.00
		<a href="#">200-623-54080</a>	CONTINGENCY	157,908.00	-4,350.00	153,558.00
			<b>2020 Total:</b>	<b>180,643.00</b>	<b>0.00</b>	<b>180,643.00</b>
			<b>Grand Total:</b>	<b>180,643.00</b>	<b>0.00</b>	<b>180,643.00</b>